

### 3.3.1.5. Construction of Women Hostel

#### 3.3.1.5.1 Submit Proposal

1: Before Submitting proposal college/university must submit/ update his bank details & institute profile. User must also read guidelines for concerned scheme

2: To submit proposal, institute clicks on **Scheme**. Following Screen will appear.

► Apply for Scheme  
Please read user manual before apply any Scheme.

Scheme Code	Scheme Name	Action
[CCS]	Scheme of Community Colleges for Universities and Colleges	<input type="button" value="Draft"/> <input type="button" value="Apply"/>
[WS]	Development of Women's Studies in Indian Universities and Colleges	<input type="button" value="Draft"/> <input type="button" value="Apply"/>
[EOC]	Equal Opportunity Center/Cell in Colleges/Universities	<input type="button" value="Apply"/>
[REC]	Remedial Coaching for SC/ST/OBC(Non Creamy Layer) and Minorities	<input type="button" value="Apply"/>
[CWH]	Construction of Women Hostel in Indian Universities and Colleges	<input type="button" value="Apply"/>
[SSC]	Organising Conferences, Workshops.Seminars in Colleges	<input type="button" value="Apply"/>

3: When User clicks on Apply button, following screen will appear.

► Proposal for getting financial assistance for Construction of Women's Hostel in Universities

Name of University.	Assam University, Slichar
Address	ASSAM UNIVERSITY, SILCHAR, Dargakona, Cachar, Assam.wqewq,rtret
District	Cachar
State	Assam
Management Type	Central University ,Govt_Aided

Enrolment in Degree/PG and Post PG courses for the last three years (aggregated) in University

Year	Men					Total Men	Men(%)
	UG	PG	M.Phil	Ph.D	Others		
2015 - 16	941				785	1726	54.48
2014 - 15	8				36	44	
2013 - 14	12				121	133	15.59

Year	Women					Total Women	Women(%)
	UG	PG	M.Phil	Ph.D	Others		
2015 - 16	460				982	1442	45.51
2014 - 15	8				36	44	
2013 - 14	12				708	720	84.40

Select Bank Account \*  
(in which funds are to be transferred) -- Select Account Number--

Total no of students provided with hostel accommodation

Men \*

Women \*

Additional no. of women students to be accommodated in new hostel \*

Type of Construction \*  Extension  New

Estimated cost of proposed women hostel in actual \* ₹

Attach Justification of proposed women hostel \*  No file selected.  
(only PDF not exceeding 200 kb)

Whether University availed the special scheme for construction of hostels during XI plan \*  Yes  No

Whether previous accounts settled  Yes  No

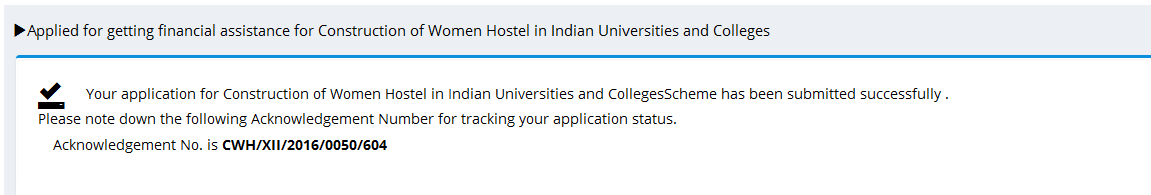
Attach Utilization Certificate  No file selected.  
(only PDF not exceeding 200 kb)

Attach Resolution of Building Committee \*  No file selected.  
(only PDF not exceeding 200 kb)

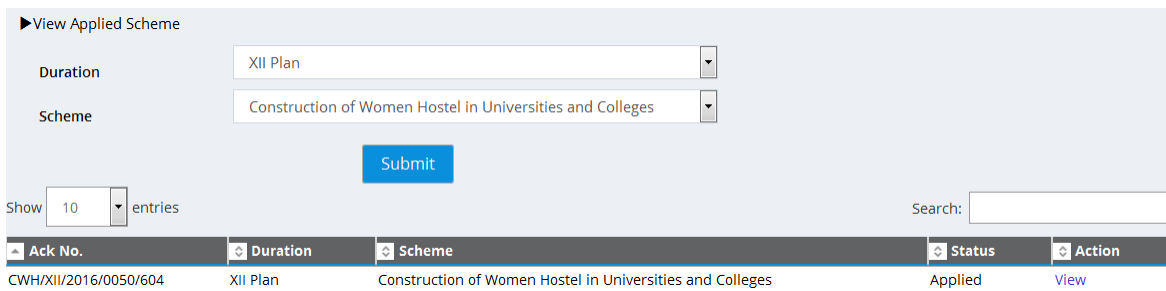
Attach Approval of Finance Committee \*  No file selected.  
(only PDF not exceeding 200 kb)

Attach Rate Conformity Certificate \*  No file selected.  
(only PDF not exceeding 200 kb)

4: User enters/ selects required information & press submit button to submit proposal. An Acknowledgement number is generated by system & a screen as given below will appear after successful submission of proposal.

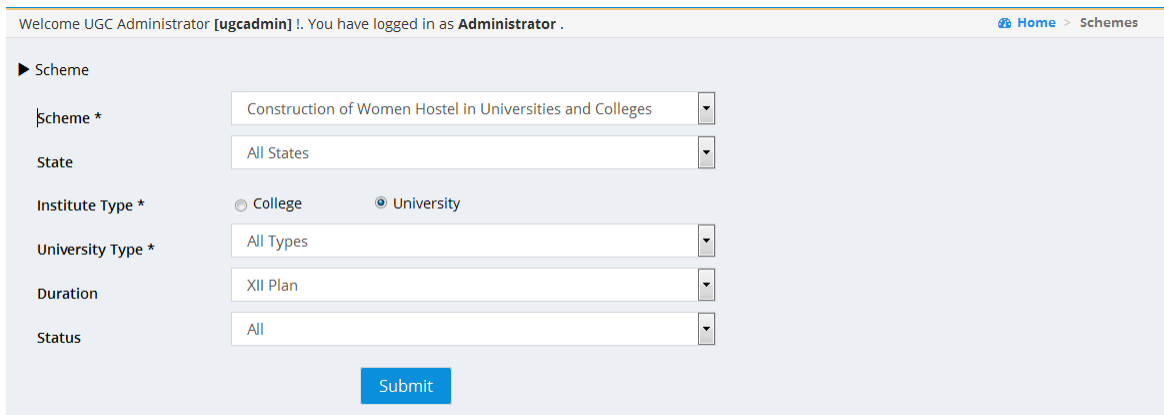


5: User may view his/her proposal & status of his/her proposal in View Applied Scheme Tab in scheme menu after selecting scheme name & pressing submit button.



### 3.3.1.5.2 Processing of Application by Section officer /Dealing hand

1. UGC Officer logs in and click on Submit Button.



2: User selects scheme name as well as other parameters to filter records and press submit button.

3: Screen as given below will appear. User may view & download the application on clicking Institute name.

Email-To	User Id.	Ack No.	Aishe Code.	Institute Name	Institution Type	State	Status	Applied Date	Action
<input type="checkbox"/>	U0050	CWH/XII /2016/0050/604	0050	<a href="#">Assam University, Slichar</a>	University	Assam	Applied	2016-08-10	<a href="#">Process 1</a>
<input type="checkbox"/>	U0252	CWH/XII /2016/0252/595	0252	<a href="#">Central Univeristy of Kerala, Trivandrum</a>	University	Kerala	Applied	2016-08-02	<a href="#">Process 1</a>
<input type="checkbox"/>	U0120	CWH/XII /2016/0120/573	0120	<a href="#">University of Delhi</a>	University	Delhi	Applied	2016-07-28	<a href="#">Process 1</a>
<input type="checkbox"/>	U0034	CWH/XII /2016/0034/563	0034	<a href="#">Sri Padmavathi Mahila Visva Vidyalayam, Tirupathi</a>	University	Andhra Pradesh	Received & Under Processing	2016-07-25	<a href="#">Process 2</a>

4: To process application user clicks on Process1 link. Following screen will appear.

►Scheme

Click to see the application of Assam University, Slichar Assam University, Slichar for the scheme Construction of Women Hostel in Universities and Colleges (XII Plan)

Name of University	Assam University, Slichar
Address	ASSAM UNIVERSITY, SILCHAR, Dargakona, Cachar, Assam.wqewq.rtrt
District	Cachar
State	Assam
E-mail of University Nodal Officer	priyar.r05@gmail.com
Mobile No. of University Nodal Officer	7838022610
Whether the University is covered under section 2(f) & 12B of the UGC Act	Yes
Whether University is located under SC/ST/Minority concentrated district	Yes
Indicate the class	SC
Management Type	Central University
Teaching Level	Bachelor

Enrolment in Degree/PG and Post PG courses for the last three years (aggregated)

Financial Year	Men						
	UG	PG	M.Phil	Ph.D	Others	Total Men	Men(%)
2015 - 16	941				785	1726	54.48
2014 - 15	8				36	44	
2013 - 14	12				121	133	15.59

Financial Year	Women						
	UG	PG	M.Phil	Ph.D	Others	Total Women	Women(%)
2015 - 16	460				982	1442	45.51
2014 - 15	8				36	44	
2013 - 14	12				708	720	84.40

Total no of students provided with hostel accommodation

Men	44
Women	56
Additional no. of women students to be accommodated in new hostel	644

Type of Construction: New Construction

Bank Account in which funds are to be transferred

Bank Name	Andhra Bank
Account No	99999999999999999999
IFSC Code	ANDB0555555

Print the application after downloading this pdf

Update Status \*

Select

Select

Received & Under Processing

Rejected

[Submit](#)

5: User may select status i.e. Received & Under Processing or Rejected. Rejected indicates that proposal is not in order and Received & Under Processing indicates that proposal is fit for sending to expert Committee. In case user selects Received & Under Processing status & he/she press submit button, following screen appears.

User Application has been Accepted and forwarded to Expert Committee

6: Status of application gets changed to Received & Under Processing as shown below.

Email-To	User Id.	Ack No.	Aishe Code.	Institute Name	Institution Type	State	Status	Applied Date	Action
	U0050	CWH/XII /2016/0050/604	0050	Assam University, Slichar	University	Assam	Received & Under Processing	2016-08-10	<a href="#">Process 2</a>
	U0252	CWH/XII /2016/0252/595	0252	Central Univeristy of Kerala, Trivandrum	University	Kerala	Applied	2016-08-02	<a href="#">Process 1</a>

7: Now user again repeats steps 2 & 3, to process application user clicks on Process2 link. Following screen will appear.

►Scheme

S.No	Item Title	Estimated Amount	Approved Amount
1	Estimated Cost of proposed Women Hostel	₹ 6554	₹ <input type="text"/>

Update Status

Select

Submit

Select  
Approved  
Rejected

8: User may select Status i.e. Rejected or Approved. It is mandatory to enter amount in all items. Finally he clicks on Submit button. Once section officer/dealing hand change the status of proposal, an alert through SMS/Email goes to respective college/ university.

9: User may view & print synopsis report in Report Tab.

10: Colleges/Universities may view status of proposal on their respective dashboard.